#### PRIVACY AND COOKIES POLICY OF THE CREATORS FOUNDATION FOR THE REPUBLIC SERVICE

This Privacy and Cookies Policy of the Website ("Policy") is for information purposes only, which means that it does not create any obligations for visitors to the Website. Capitalised terms not defined in the Policy have the meaning given to them by the Terms of Service. If you have any questions or concerns about the processing of your personal data, you may direct them to the email address indicated in Section II, paragraph 2 of the Policy.

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## I. PURPOSE OF THE POLICY

The purpose of this Policy is:

- a) to set out the principles of the Administrator's processing of personal data within the Service and, by making it available, to provide data subjects with the necessary information on the processing of their personal data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), (hereinafter: "RODO");
- b) to explain your rights in relation to the personal data processed by the Controller and the way in which it is secured;
- c) to provide information on the cookies used by the Service and the rules for accepting them.
- II. GENERAL INFORMATION
- (1) The Administrator of Your personal data collected through the Service and the entity running the Service is Fundacja Twórców Dla Rzeczypospolitej (Foundation of Creators for the Republic of Poland)

with its registered office in Warsaw, ul. Kaliny Jędrusik 4, 01-748 Warsaw, KRS number 0000972906, NIP 525290877, REGON 52209354, e-mail address: contact@deliberatio.eu (hereinafter: "Administrator").

- (2) In matters concerning the protection of personal data, the Administrator can be contacted at e-mail address: contact@deliberatio.eu or at the mailing address indicated in the paragraph above.
- (3) The Controller declares that he/she takes special care to protect the interests of the data subjects, and in particular ensures that:
- a) it processes personal data lawfully, fairly and in a transparent manner for the data subjects;
- b) it collects personal data for specified, explicit and legitimate purposes and does not further process them in a way incompatible with those purposes;
- c) personal data shall be adequate, relevant and limited to what is necessary for the purposes for which they are processed;
- d) personal data shall be accurate and, where necessary, kept up to date;
- e) shall keep personal data in a form which permits identification of the data subject for no longer than is necessary for the purposes for which they are processed;
- f) process personal data in a manner that ensures appropriate security, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, by means of appropriate technical or organisational measures.
- (4) The provision of personal data is voluntary but necessary for the purposes indicated in point III below.

## III. PURPOSES AND GROUNDS FOR PROCESSING PERSONAL DATA

Your personal data may be processed for different purposes and on different legal bases depending on which functionalities of the Website you use, in particular in order to conclude and perform contracts concluded with you, to carry out marketing, analytical or statistical activities, to improve the quality of services, to fulfil the relevant legal obligations incumbent on the Administrator. Details below.

## 1. SERVICE ACCOUNT/ELECTRONIC SERVICES

Your personal data as a Service User is processed in connection with your use of the Electronic Services, including to enable you to register with the Service and operate your Account, as well as to use the functionalities of the Service available through your Account. The legal basis for the processing of your personal data for this purpose is the necessity for the performance of the Service Agreement concluded with the Administrator - Article 6(1)(b) RODO, in accordance with the Terms and Conditions of the Website.

#### 2. CUSTOMER CONTACT

The personal data you provide in connection with contacting the Administrator via email or the contact form is processed primarily for the purpose of handling your enquiry and responding to you. The legal basis for the processing of your personal data for this purpose is the legitimate interest of the Administrator - Article 6(1)(f) RODO, understood as the need to ensure proper contact with the Administrator.

#### 3 NEWSLETTER

If you subscribe to the Newsletter (agreeing to receive commercial information by making a declaration to that effect), your personal data are processed for the purpose of directing to you the content contained within the Newsletter. The legal basis is necessity for the performance of the Service Agreement concluded with the Administrator - Article 6(1)(b) RODO, in accordance with the Terms and Conditions of the Website.

# 4. DONATIONS - "SUPPORT US" FORM

If you wish to financially support the Administrator in the scope of its activities by filling in the "Support us" form available within the Service, your personal data will be processed in order to conclude and execute a monetary donation agreement concluded with the Administrator, in connection with the transfer of the donation amount using the Electronic Service available on the Service. The legal basis for the processing of your data in this case is the necessity for the performance of the Service Agreement concluded with the Administrator - Article 6(1)(b) RODO, in accordance with the Terms and Conditions of the Website.

## 5. OTHER PURPOSES OF PERSONAL DATA PROCESSING

Your personal data may also be processed in order to comply with legal obligations, in particular with regard to bookkeeping and tax documentation in the event of a donation to the Administrator. The legal basis for the processing in this case is Article 6(1)(c) RODO and specific provisions, e.g. the provisions of the Accounting Act of 29 September 1994.

In addition, your personal data may also be processed for marketing, analytical and statistical purposes, as well as for the investigation or defence of claims. The legal basis for the processing of your personal data in such a case is the legitimate interest of the Administrator or a third party - Article 6(1)(f) RODO, understood as undertaking the activities described above.

## IV. DURATION OF PROCESSING

- (1) Your personal data shall be processed:
- a) in connection with the creation of the Account and the use of its functionalities and the use of other Electronic Services (including the Newsletter)- for the period of existence of the Account or the use of other Electronic Services (in the case of the Newsletter until you resign from receiving it)
- If a User within the Account made use of the functionality of adding a comment under the Content placed on the Website, his/her personal data related to the publication of the comment shall be processed until the moment of realisation of the request for removal of the comment, submitted in accordance with the Terms and Conditions of the Website;
- b) in relation to making contact with the Administrator for the period of time necessary for the processing of your request and providing a response;
- c) in connection with a donation made to the Administrator for the period necessary for the Administrator to comply with its legal obligations, including in particular the retention of accounting and tax documentation;
- (2) In addition, in each case, your personal data may also be processed for the time necessary for:
- a) to comply with the Administrator's obligations under applicable law;

- b) to assert or defend against possible claims for the period of their limitation period determined by the applicable legislation or until you raise a justified objection to the processing of your personal data taken into account by the Administrator.
- c) in connection with marketing, analytical or statistical activities for the period of the Administrator's or a third party's legitimate interest, or until you raise an objection to such processing;
- (3) Depending on the scope of your personal data and the purposes for which they are processed, your personal data may be stored for different periods. In each case, the longer period of storage of your personal data shall be decisive.

#### V. RECIPIENTS OF PERSONAL DATA

- (1) The Administrator may share your personal data with third parties with whom it cooperates in the operation of the Service. These may include entities that technically help to run the Service, e.g. providers of hosting or ICT services, entities that handle electronic payments, companies that provide support in communication with customers and implementation of marketing campaigns, as well as providers of legal and advisory services. Third parties to whom the Administrator shares personal data within the Service are obliged to apply appropriate measures to ensure the security and protection of your personal data.
- (2) As a general rule, your personal data is processed within the European Economic Area ("EEA"). However, in connection with the development of the Service, the Administrator cannot exclude that your personal data will not be transferred to a country outside the EEA, e.g. in connection with the commencement of cooperation with entities supporting the Administrator in the operation of the Service. This transfer,. In the event of any transfer of personal data to entities based outside the EEA, the Administrator warrants that:
- a) it will only take place to the extent necessary, related to the provision of services by the entities to the Administrator;
- b) it ensures that the requirements set out in Chapter 5 of the RODO are applied, including the use of appropriate safeguards for the transfer in the form of standard contractual clauses adopted by a decision of the European Commission;
- c) any data subject may obtain a copy of the safeguards for personal data transferred outside the EEA by contacting the Controller at: contact@deliberatio.eu

# VI. RIGHTS OF THE DATA SUBJECT

The personal data subject has the right to:

- a) access to personal data (including, for example, to be informed which personal data are being processed) and to receive a copy of that personal data;
- b) to request rectification and restriction of the processing of personal data (e.g. if it is incorrect);
- c) erasure of personal data (e.g. where it has been processed unlawfully);
- d) portability of personal data which he or she has provided to the Controller and which is processed by automated means and the processing is based on consent or on the basis that it is necessary for the performance of a contract, e.g. to another controller;

- e) to withdraw consent (to the extent that processing is based on consent) at any time, whereby withdrawal of consent does not affect processing carried out by the Administrator lawfully prior to its withdrawal;
- f) object to the processing of personal data based on the prerequisite of necessity for purposes resulting from the legitimate interests pursued by the Administrator or by a third party, including in particular to processing for marketing purposes;
- g) lodge a complaint to the President of the Office for Personal Data Protection regarding the processing of personal data by the Foundation.

## VII. COOKIE FILES

- (1) The Administrator uses cookies (small text files, so-called "cookies") or files with functionality similar to cookies, which are stored on your terminal equipment in connection with the use of the Website.
- (2) Cookies enable the Administrator to ensure the proper operation of the Website and to perform its basic functions. We may also use them to analyse your use of the Website, to adapt it to your interests and to present you with tailored advertising content.
- (3) Cookies collect various types of information which, in principle, do not constitute personal data (they do not allow you to be identified). However, some information, depending on its content and use, may be attributed to a specific person and thus be considered personal data. The provisions of the Policy relating to personal data apply mutatis mutandis to this type of information. To the extent that cookies will contain your personal data, the basis for their processing is the legitimate interest of the Administrator or a third party Article 6(1)(f) RODO.
- 4 There are two main types of cookies used within the Service:
- a) session cookies which are temporary files that are stored on your terminal equipment until you leave the website or switch off your software (web browser); and
- b) permanent which are stored on your terminal equipment for the time specified in the parameters of the cookies or until you delete them.
- (5) In addition, the cookies used on the Website can be divided into:
- a) essential aimed at guaranteeing the proper functioning of the Service and the safe use of the Service;
- b) analytical and functional cookies cookies designed to analyse how the Website is used. Among other things, they allow us to determine the number of visitors to the Website, as well as to detect irregularities in the functioning of the Website and, at the same time, to continuously improve it. These cookies also make it easier for you to use the Website (e.g. by remembering the information and settings you have provided).
- (6) In many cases, your web browser allows cookies to be stored on your end device by default. You can delete cookies stored on your end device at any time or block them in your web browser settings.
- (7) Detailed information on how to block/delete cookies is available in the "Help" section of your web browser menu. For example, in Internet Explorer, cookies can be modified from: Tools -> Internet Options -> Privacy; in Mozilla Firefox browser: Tools -> Options -> Privacy; and in the Google Chrome

browser: Settings -> Show advanced settings -> Privacy -> Content settings -> Cookies. The access paths may vary depending on the browser version used.

- (8) As part of your use of the Website, you have the option to select the scope of use of cookie technology and then to give the appropriate consent corresponding to the scope selected. Depending on which scope of cookie technology you agree to, such cookies will be installed on your device.
- (9) Cookies are not harmful to you or your device. Restrictions on the use of cookies may affect certain functionalities available on the Website, enable or significantly impede the correct use of the Website.

#### VIII. FINAL PROVISIONS

- (1) The Administrator reserves the right to amend the Policy this may take place, inter alia, for the following important reasons:
- a) changes in applicable legislation, in particular in the area of personal data protection, telecommunications law, electronic services and consumer rights, affecting the rights and obligations of the Administrator or the user of the Service;
- b) development of functionalities or electronic services dictated by advances in Internet technology, including the application/implementation of new technological or technical solutions, affecting the scope of the Policy.
- (2) The Administrator shall each time post information on changes to the Policy within the Service. With each change, a new version of the Policy will appear with a new date.
- (3) Due to the fact that within the Service there may appear links to external websites which do not belong to the Administrator and for which the Administrator is not responsible, the Administrator encourages to read privacy policies posted on external websites which belong to other administrators.
- (4) This version of the Policy is effective as of 06.09.2022.